## THE ELEVENTH STATUTES OF THE UNIVERSITY Statutes regarding the Establishment of The Institute of Fine Arts

- \* 1. (1) The University of Dhaka shall establish an Institute of Fine Arts at Dhaka as a constituent Institute with a separate Board of Governors.
- (2) The Institute of Fine Arts has been established on the 1st day of September, 1983 by converting the erstwhile Bangladesh College of Arts and Crafts of the Government with all its assets, funds, rights, interests, properties etc. and all its employees into a constituent Institute of the University on the basis of the Government Resolution No. SVIII/IU-38/83/ 723-Edn. dated 18.8.1983 published in the Bangladesh Gazette Extraordinary on August 21, 1983.
- (3) The service of the teachers, officers, and other employees of the erstwhile Bangladesh College of Arts and Crafts shall be deemed to be University service from the date of their joining the said College in a continuous full-time paid post and shall be counted towards 'qualifying service' within the meaning of Statute 11 of the Tenth Statutes of the University and for this, notwithstanding the provisions of section 11 of the 10th Statutes of the University, they shall not be required to pay to the University 10% (ten percent) of the salary drawn by them for the period from the Government.
- (4) Subject as aforesaid and to the provisions of the Order, the Statutes and Ordinances, the teachers, officers and other employees of the Institute shall be entitled to the same benefits with respect to retirement, pension, gratuity, benevolent fund and group insurance etc. as are enjoyed by the teachers, officers and other employees of the University in the corresponding grades:

<sup>\* (</sup>Amended vide Senate dated 30.6.1990)

Provided that, in case their contributions to the Provident Fund, Benevolent Fund and Group Insurance Fund during the period of their service under the Government fall short of the prescribed rates of the University, the deficit amounts shall be recovered from their monthly salary bills with immediate effect.

Aims and objects.

- 2. The aims and objects of the Institute shall be-
  - (a) To promote and provide facilities for under graduate and post-graduate studies and research in different branches of Fine and applied Arts;
  - (b) To provide teaching, training and guidance in order to prepare candidates for the degree of Bachelor of Fine Arts (B.F.A.), Master of Fine Arts (M. F. A) and Post-Graduate Diplomain-Fine Arts of the University;
  - (c) To provide courses of training for teachers engaged in teaching Arts.
  - (d) To provide guidance to the artists engaged in creative/professional work, or artists working in different organizations through short courses and workshops;
  - (e) To undertake research on arts/crafts/design;
  - (f) To promote and popularise Arts & Crafts activities and aesthetic awareness through exhibitions, seminars, symposiums, conferences and publications;
  - (g) To explore and exploit indigenous traditions and materials of Arts, Crafts and Design along with the techniques, styles and materials used in the creation of work of arts throughout the world;
  - (h) To perform such other functions as may facilitate the attainment of the objects of the Institute.

Constitution of Board of Governors

- 3. (1) The management of the Institute shall be vested in a Board of Governors consisting of:—
  - (a) The Vice-Chancellor of the University of Dhaka Chairman.
  - (b) The Director of the Institute Secretary,
  - (c) Two members to be appointed by the Chancellor from amongst the well-known artists of the country,
  - (d) Treasurer of the Dhaka University,
  - (e) Secretary, Ministry of Sports & Culture or his representative not below the rank of Joint Secretary,
  - (f) Two members from the teachers of the Institute of Fine Arts to be elected by the teachers of the Institute.
  - (g) Two nominees of the Faculties: One from the Faculty of Arts and one from the Faculty of Science, to be nominated by the respective Faculty from its members,
  - (h) One representative of the Academic Council of the University of Dhaka,
  - (i) One representative of the Syndicate of the University of Dhaka.
- (2) Four members including the Chairman shall form the quorum for the meetings of the Board of Governors.
- (3) The term of the office of the appointed, nominated and elected members of the Board of Governors shall be two years but they shall continue in office till their successors enter upon the office.

(4) The Board of Governors shall ordinarily meet at least once in three months and report their proceedings to the Syndicate.

Powers of the Board of Governors

- 4. The Board of Governors shall have the following powers:—
  - (a) To consider the academic courses and programs and the Budget Estimate of the Institute submitted by the Director of the Institute and to approve, reject or refer them back for such modifications as the Board of Governors may suggest;
  - (b) To appoint teachers and officers of the Institute, subject to the provisions of sections 7 and 10, with the rank and scale of pay not below that of other teachers and officers of the University.
  - (c) To frame such rules and regulations as may be considered necessary for the proper organization and administration of the Institute and the proper conduct of its examinations, subject to the approval of the Syndicate:

Provided that the rules and regulations relating to examinations and other academic matters shall go to the Syndicate through the Academic Council.

- (d) To create administrative, academic, technical, ministerial or any other posts on a permanent basis and to abolish or suspend any of them as and when necessary, subject to the approval of the Syndicate.
- (e) to receive and accept all bequests, donations and other funds from

individuals or organizations and to use such funds for the benefit of the Institute. Such activities shall be reported to the Syndicate.

(f) To exercise such other powers as may be delegated to it by the Syndicate or the Academic Council from time to time.

Courses & Syllabi.

5. The courses and syllabi as well as the examinations and degree requirements of the Institute shall be prescribed by the Academic Council of the University which shall take into consideration such recommendations and proposals as may be submitted by the Academic Committee of the Institute.

Budget Committee.

- 6. There shall be a Budget Committee to prepare the annual budget estimates consisting of the following members:—
  - (a) Director of the Institute,
  - (b) The Senior-most teacher of each of the branches of studies of the Institute,
  - (c) The Librarian of the Institute,
  - (d) The Director of Accounts, Dhaka University.

Selection Board.

- 7. (1) Appointment to teaching posts shall be made on the recommendation of a Selection Board constituted for the purpose as follows:—
  - (a) For Professorships and Associate Professorships:
    - (i) The Vice-Chancellor Chairman;
    - (ii) One nominee of the Board of Governors:

- (iii) One nominee of the Syndicate;
- (iv) Two members to be nominated by the Chancellor;
- (v) Three experts, of whom at least one must be an external expert, nominated by the Chancellor.
- (b) For teaching posts other than Professorships and Associate Professorships:
  - (i) The Pro-Vice-Chancellor Chairman;
  - (ii) One nominee of the Syndicate;
  - (iii) One nominee of the Board of Governors;
  - (iv) The Director of the Institute;
  - (v) One expert to be nominated by the Syndicate.
- (2) Four members including the Chairman shall form the quorum for meetings of the Selection Board.
- (3) The term of the office of the nominated members shall be two years but they shall continue in office till their successors enter upon the office.
- (4) The Selection Board shall report to the Board of Governors which shall, if it accepts the recommendations of the Selection Board, make the appointment to the post accordingly.
- (5) If the Board of Governors does not accept the recommendation of the Selection Board it shall request the Syndicate to refer the case to the Chancellor, who will make such appointments as he thinks fit.

(6) The Board of Governors, may, on the recommendation of the Selection Board and with the approval of the Syndicate, offer an eminently qualified person a Professorship in the Institute on such terms and conditions as it may determine:

Provided that Temporary appointments for a period not exceeding six months to post of teachers other than Professors and Associate Professors, may be made by the Vice-Chancellor on the recommendation of the Director of the Institute and shall be reported to the Board of Governors.

Increments and Promotions

8. Increments and promotions of teachers shall be given in recognition of achievements and shall not be granted automatically on the basis of seniority only.

Appointment of Director.

- 9. (1) The Director shall remain in charge of the Institute and shall be responsible for the overall management and supervision of the Institute.
- (2) The Director of the Institute shall be appointed by the Vice-Chancellor for a term of three years, from among the teachers of the Institute not below the rank of Associate Professor, by rotation in order of seniority.
- (3) The Director shall be entitled to such allowances and privileges as may be determined by the Board of Governors.
- (4) In case of a casual vacancy for less than 30 days due to the absence on leave of the Director, the Vice-Chancellor may place a teacher of the Institute in charge of the office of the Director for the period of absence on leave of the Director.

The teacher so placed in charge shall perform only routine duties of the Director.

(5) If the casual vacancy is for 30 days or more, the Vice-Chancellor shall appoint a teacher as Acting Director for the period of absence on leave of the Director. The Acting Director shall have the powers of the Director.

Selection Board for Appointment of non teaching Posts

- 10. Appointments to non-teaching posts shall be made by the Board of Governors as follows:
  - (a) For posts not below the rank of Section Officers on the recommendation of a Selection Board constituted as follows:
    - (i) Pro-Vice-Chancellor Chairman;
    - (ii) Registrar;
    - (iii) Two nominees of the Board of Governors;
    - (iv) The Director of the Institute.
  - (b) For non-teaching posts below the rank of the Section Officers on the recommendation of the Director of the Institute:

Provided that temporary appointments for a period not exceeding six months may be made by the Vice-Chancellor on the recommendation of the Director of the Institute and shall be reported to the Board of Governors.

Academic and C&D Committees

- 11. (1) The Institute shall have the following Committees, namely:
  - (a) Academic Committee consisting of all the teachers of the Institute,

- (b) Co-ordination and Development Committee consisting of one-third of the total number of the teachers of the Institute in order of seniority with a minimum number of three.
- (2) The Academic Committee shall deal with:
  - (a) Admission of students;
  - (b) Syllabuses and courses of studies;
  - (c) Examinations;
  - (d) Teaching in the Institute;
  - (e) Co-curricular activities of the students in the Institute.
- (3) The Co-ordination and Development Committee shall deal with:
  - (a) Expansion of the Institute;
  - (b) Appointment of teachers.

## **Explanations:**

- (i) The Co-ordination and Development Committee shall be responsible for the improvement of the existing teaching and research facilities and for the planning of further development of the Institute.
- (ii) It shall periodically review the academic and research programs of the Institute and forward its observations to the Academic Committee for consideration and onward transmission to the relevant authorities.

- (iii) It shall have the right to recommend upgrading, confirmation and increments for teachers of the Institute in recognition of specific professional achievements.
  - (iv) The creation of new posts in the Institute shall be initiated by this Committee.
  - (v) The Director of the Institute shall place before this Committee all the applications received for any post in the Institute. The Committee shall scrutinise the applications and forward a statement indicating which of the applications satisfy the requirements and which do not.
  - (vi) The University may not grant leave of absence to a teacher during term time for a period of more than three months without the recommendation of this Committee.
  - (vii) Proposals for any ad-hoc appointment in the Institute shall be sent by the Director with the recommendation of this committee.
  - (viii) A member of the Committee shall withdraw from the meeting when the matters of his/her promotions, confirmation etc. are under discussion in the committee.